



**FREE**



## SisterWorks Warehousing/Manufacturing Program

**This program is specifically designed for migrant and refugee women will help you develop the skills to get a job in a warehouse, manufacturing or production**

**Duration:** 8-week course

1 day per week

**Start Date:** 22 July 2022 Fridays

**Time:** 10:00AM -2:30PM

**Location:** Dandenong Hub  
205 Thomas Street,  
Dandenong VIC 3067  
([map link](#))

**Course Overview:**

- Industry Knowledge
- Job Ready Training
- Employment Support

### Why Attend This Program?

#### 1. Employment in Industry

- Be prepared to meet the growing demand for job-ready, pick-packing jobs, production and manufacturing jobs.
- Get connected to employers

#### 2. Join the SisterWorks Production Team

- Become a part of the SisterWorks Social Enterprise Production Team
- Get paid to do SisterWorks production work

**CONTACT US  
FOR MORE  
INFORMATION:**

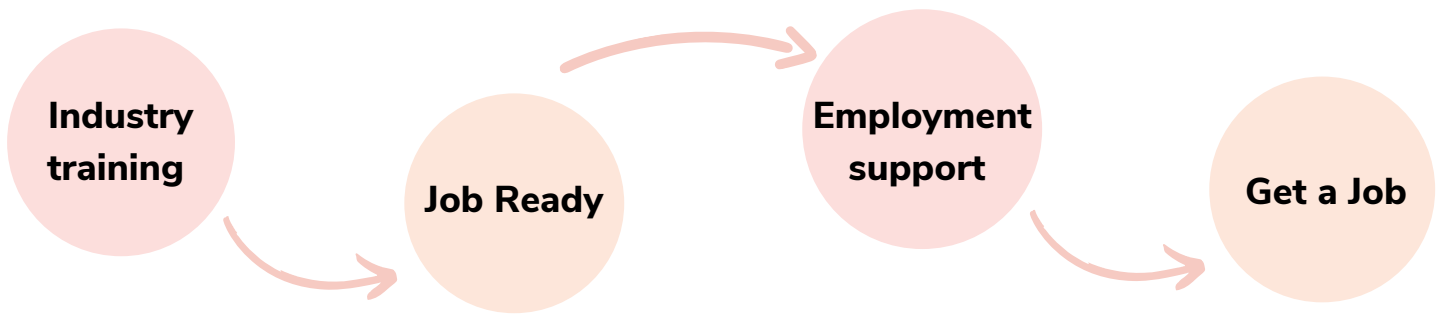
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**MOBILE 0452 528 287 or 0493 294 596**

**EMAIL: [dandenong@sisterworks.org.au](mailto:dandenong@sisterworks.org.au)**



# What you will learn in the program:



## 1 . Industry job knowledge

- Types of jobs and roles in the industry
- Basic knowledge on inventory management
- Production line
- Personal Protective Equipment "PPE" and Work Health & Safety "WHS"



## 2 . Practice your English relevant to the Warehousing/Manufacturing Industry

- WHS related terms
- Industry related words



## 3. Excursion to Warehousing / Manufacturing / Production Sites

### 4. Get Job Ready with Employment Support



- Receive career coaching to understand your strengths, skills, goals and increase confidence.
- Develop skills to prepare a resume and cover letter
- Develop interviewing and networking skills
- Help with job search and application
- Understand employment contracts, superannuation, tax file number, etc

### 5. Get a job

- Connect with SisterWorks industry partners / employers
- Help with new employment documents
- Adapting to the workplace
- Understanding workplace policies
- Practice networking skills
- Get opportunities to tour/visit/walk through employment organisations



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